

**Application form for a
Standard Signing and Encryption certificate**

This form is used by the prospective certificate holder to register his/her information to request and generate a personal certificate.

| Certificate content details | Details to be included in certificate | |
|--|---------------------------------------|--|
| Common Name (CN) (e.g. first name and surname) | | |
| Organisation Name (O) (legal entity) | | |
| Organisational unit (OU) | | |
| Location of the organisation (L) | | |
| Province of organisation location (S) | | |
| Country (C) | | |
| Personal e-mail address (e-mail to be used for email signing and encryption) | | |

| Additional certificate details | | | | |
|--------------------------------|--------------------|-----------|----------|---------------------------|
| Desired validity | 3 years (standard) | 2 years | 1 year | |
| Desired carrier | USB Token | Smartcard | SmartSim | Software-based (standard) |

| Details certificate administrator | |
|------------------------------------|--|
| Personal business telephone number | |

| Additional information required | |
|---------------------------------|--|
| First secret question | |
| Answer to first question | |
| Second secret question | |
| Answer to second question | |

The data from "Certificate content details" will be transferred to our secure Trust Centre in Hamilton BM to generate the certificate. These data form part of your digital certificate, will be displayed when you use your certificate. All the other data will be stored within QuoVadis TrustLink België BVBA, and handled as extremely confidential in accordance with the relevant data protection laws.

By signing this application, the certificate administrator declares that:

- all the declarations that are included with regard to the information in the certificate are true and accurate;
- no personal data will be used to create the PIN or password;
- the personal key will be stored securely separate from the PIN or password;
- he/she will not give any unauthorised person access to the personal key;
- the certificate will only be used in accordance with the certificate policy (CP/CPS);
- the certificate will be withdrawn immediately if the details of the certificate are no longer correct, or in case of loss, theft or possible compromise of the personal key;
- he/she agrees to the publication of the certificate;
- he/she agrees and will act in accordance with the conditions for use published on <https://www.quovadisglobal.be/repository>

| | |
|-------------------|---|
| City | |
| Date (dd-mm-yyyy) | Signature certificate administrator |

| | | |
|---|---|------|
| City | | |
| Date (dd-mm-yyyy) | Signature for RA QuoVadis registration representative | |
| <input type="checkbox"/> <i>New administrator</i> | <input type="checkbox"/> <i>Existing administrator</i> | Name |