

Dear Sir/Madam,

As authorised representative of your organisation you are authorised to sign for your organisation. It is possible to give a mandate to a person within your organisation by means of a power of attorney for the renewal of digital security certificates.

The mandated person is given the authority to act on your behalf to fulfil all the administrative obligations pertaining to the application for digital security certificates. This mandate is granted by means of the form on page 2. This form must be completed in full and signed using your E-ID. The mandated party must also sign with his/her E-ID.

After signature you can email this file, together with a proof of your authority, to [info.be@quovadisglobal.com](mailto:info.be@quovadisglobal.com).

As proof of your authority, we can accept a copy or print of the following:

- Extract from the CBE
- Statement in the Official Gazette
- Statement in the deposited articles of association/by-laws
- A letter of appointment
- Decision by the board

If you require additional information about this power of attorney, please contact QuoVadis Trustlink BVBA via [info.be@quovadisglobal.com](mailto:info.be@quovadisglobal.com). For information about the certificates please contact your own IT department.

Yours faithfully,

QuoVadis Trustlink BVBA

#### Appendices

- Power of attorney

## Power of attorney

Herewith the organisation:

Organisation Name (legal entity)	
Office address	
Trade register name (CBE)	

authorized represented by:

Name:	
Date of birth:	
Place of birth:	

Hereby declares that the person below is mandated to carry out all actions necessary for the application and management of digital security certificates for the organisation.

Mandated party:

Name:	
Date of birth:	
Place of birth:	

Upon signature the power of attorney is valid for a period of:

1 year	2 years	3 years
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Hereby signed

Place:	
Date:	

Authorised representative

Mandated party